



NANAIMO RCMP

BLOCKWATCH



Safer Communities, One Block at a Time

Volunteer Role Descriptions

There are three positions on a Block Watch: 1) Captain 2) Co-Captain and 3) Participants. Following are the recommended guidelines for each role.

Block Watch Captain responsibilities:

- The Block Watch CAPTAIN is the primary contact between the Police Liaison Block Watch Coordinator and the Block Watch group.
- Be of good character, willing to obtain a Police Information check (PIC)
- Willing to get involved by going door to door to sign up participants, hand out pamphlets, and liaise between Participants and Police Liaison Block Watch (BW) Coordinator
- Respect the confidentiality and privacy of all Participants, be organized and personable
- Coordinate invitations for Participants to attend initial startup meeting; date and time will be determined based on availability of the Block Watch Coordinator
- Submit completed Participant maps and lists to BW Coordinator to get Block Watch started
- Collect money for the installation of signs. Each sign costs \$30 and payment is made to the Nanaimo RCMP between Mon to Fri, 8 am to 5 pm. Payment can be made by cheque, debit or cash

KEEPING YOUR BLOCK WATCH ACTIVE:

- Pass along information from BW Coordinator to the Co-Captains and Participants and vice versa
- Understand the limitations of participants, some may not have computers
- Provide written yearly updates from your Block
- Submit updated maps and Participants list on an annual basis
- Organize an annual meeting

Block Watch Co-Captains responsibilities:

- Assist Captain with day to day activities
- Willing to get involved by going door to door to sign up participants
- Fill in for Captain when required

Block Watch Participant

- Be aware of who lives in the neighborhood, get to know your neighbors
- Watch out for each other and each other's property
- Report suspicious activity to police and then the Captain/Co-Captain
- Use information and tools provided to safeguard property from thieves
- Attend annual Block Watch meetings if possible
- Share an interest in community safety with their neighbors